



**Pierce County Fire District 13**

---

4815 Wa-Tau-Ga Ave. N.E. • Browns Point, WA 98422  
(253) 952-4776 • (253) 925-8889  
www.piercefirer13.org

**Minutes  
Board of Fire Commissioners Regular Meeting  
May 8, 2018**

Present: Commissioners Zuluaga, Noll and Malone, Chief McCollum.  
Assistant Chief Wassall attended as guest.

Members of the Public and Staff: 3

Commissioner Zuluaga called the meeting to order at 9:00 AM and led all in the Pledge of Allegiance.

**CONSENT AGENDA:**

**Minutes:**

*Motion-* A motion was made by Commissioner Noll to approve the minutes of April 10, 2018.

*Seconded:* Malone

*Passed*

**Vouchers:**

*Motion-*A motion was made by Commissioner Noll to approve expense vouchers:  
#14374 through #14416 in the amount of \$36,017.49 for monthly payables.

*Seconded:* Malone

*Passed*

**CORRESPONDENCE/PUBLIC TESTIMONY:**

Thank you and 1959 photo sent by Bob Muntz showing volunteers in their uniforms (overalls). They were only issued boots and helmets in those days.

**SPECIAL REPORTS AND /OR STANDING COMMITTEES:**

*May 8, 2018 Chief's Report:*

**Calls:** 17 total calls, 1 Fire, 2 Service, 12 EMS and 2 Mutual Aid.

**Staffing and Recruiting:** Recruiting heavy. Main Targets are TCC and Pierce College. Good weather always means staffing issues. We will lose two more next month and have two that are in final interviews.

**Financial Report:**

GL Trial Balance cash on hand:	263,660.42
Less 5/8/2018 expenses	- ( 36,017.49)
Deposits (not yet posted)	
Remaining cash on hand:	<u>227,642.93</u>

Reserves: \$68,974.51

**Training:** Training based on the AAR from the house burn. Seems well received by the troops. Last Sunday we held a FF II test here at Station 77. 7 of 9 passed which is a good ratio statistically.

**SS911:** I was invited to represent the small departments at the dispatch assessment workshop today at 11:00. Hoping we can reach an agreement on how to assess the dispatch charges that is fair across the board. The consensus is a 70/30 split with 70% based on calls and 30% based on assessed value. I do not believe that assessed value should have anything to do with dispatch fees, but I am in the minority. I still plan to address the A/V use. This Friday is the operations Board which I will try to attend also.

**Fleet Status:** Engine 77 at West Pier for the annual. We have been setting up the brush truck for the season as well as Marine 77. Purchased a spare prop for the boat and had the old one straightened. I researched a navigation system that can be fitted into the console. It comes highly rated, in fact it is the model used by the Coast Guard and the Navy for small boat navigation. Very user friendly. Our price with first responder discount is \$2,970 plus installation and a \$90 transducer in the hull. I am recommending it. I also want to have air conditioning installed in the Brush Truck. Pacific Auto Air will do it with all factory parts for \$2,400.

**Good of the Order:** Chief Wassall had some minor surgery done and is recovering. I will attend the Dash Point meeting tonight on the Town Center Project. Last Tuesday the Pierce County IMT Team held its quarterly training here. They simulated preparing an incident action plan for the evacuation of the Town Center Adult Family Home.

We have received partial payment on the first half taxes. I have for you the bids that have been submitted along with the bid to upgrade the telephone system. I recommend a notice to proceed on the siding repair and the lighting. As soon as the lighting is complete we can start the painting. I plan on a preconstruction conference later in the month.

Chief shared the quote from J&B Marine for a marine navigation system. The Commissioners agreed it is a necessary expense. It is compatible with a radar system should we decide we need it in the future.

Chief showed a short video on the Pierce County IMT meeting regarding the BP Town Center Redevelopment evacuation plan of a 5-story building including retail and a 130 unit retirement center/assisted living/memory care facility.

Chief shared bids on lights, siding, paint & carpet. He also shared the replacement telephone equipment quote, and a bid on installing air conditioning in the brush truck explaining why it is an important need in the heat of a wildland fire.

**Commissioner's Report:**

- 1) Commissioner Malone requested a document showing the cost of National, State and County requirements that can be used to help educate the community.  
ACTION ITEM: Prepare Cost of Business document
- 2) Commissioner Malone noted that Pam Roach is reminding the community that annexation advisory vote ballots are due May 15<sup>th</sup>.
- 3) Commissioner Noll asked about wildland fire training. Assistant Chief Wassall reported that one significant part of the training was the documentation DNR reviewed and shared in their efforts to improve payment processing and to expedite payments.

**Public Information Report-Presented by PIO Leah Hensley:**

**Social Media:**

Facebook. 1,050 likes and 1,052 following.

*Facebook posts since last Fire Commissioner's Meeting*

4/13/2018; Free CPR class posted as a reminder for the community. Course was scheduled for April 14<sup>th</sup>.

Twitter. 35 Following. 72 Followers. No new updates to report.

Website. No new updates to report

**Past Community Events**

April 14<sup>th</sup> CPR/AED & First Aid course at Browns Point Fire Station

**Upcoming Community Events for the Fire Department**

May 19<sup>th</sup> BSA troop CPR/AED & First Aid course

June 23<sup>rd</sup> Seabury Middle School CPR/AED & First Aid course in conjunction with the leadership course.

**Community News & Events**

Upcoming Community Events:

May 20<sup>th</sup> Kids & Hoses; 11am

June 2<sup>nd</sup> Dash Point Dash

**OLD BUSINESS:**

- 1) Town Center Development: Commissioners discussed last month's meeting with Michael Derr from Living Care Lifestyles Navigator Development Group. Though Mr. Derr shared that the drawings are preliminary, we expressed our access concerns. These include access for equipment and access to room keys, and the need for elevators large enough to move patients on gurneys in a prone position. AMR will need to provide ALS services as they do for the rest of the district. The joint venture developers will need to contribute mainly with personnel and equipment to enable us to respond. We will need 2 more paid employees for 24-hour coverage. Our needs will be a fire response vehicle, medical aid vehicle, additional personnel, storage in a facility for new vehicles, and new procedures. We need to determine how much they should pay toward these needs.

ACTION ITEM: Get written proposals and costs of a new medical aid vehicle and a new fire response vehicle for June planning meeting.

- 2) SS911: Chief shared some of his recommendations for how charges should be distributed among the various fire departments that he will be sharing at today's SS911 workshop.

**NEW BUSINESS:**

- 1) Annual Planning Meeting Agenda: Add Quail Park Cost Impact to the agenda. After the June planning meeting we will follow up on our prior letter with a new letter including specifics.

**Announcements:**

The next regular meeting will be Tues., June 12, 2018 at 9:00 AM.  
Special Commissioner's Planning Meeting to follow the Regular meeting, expected start time 11:00 AM.

**Adjournment:** Meeting adjourned at 11:11 AM

Approved By:

\_\_\_\_\_  
Chairman Zuluaga

\_\_\_\_\_  
Commissioner Malone

\_\_\_\_\_  
Commissioner Noll

\_\_\_\_\_  
Fire Chief/District Secretary