



Pierce County Fire District 13

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**Minutes
Board of Fire Commissioners July 09, 2024**

Commissioner Noll called the meeting to order at 9:01 AM and led all in the Pledge of Allegiance.

Roll Call led by **Commissioner Noll** to confirm quorum has been met. Present for the meeting: **Commissioner Malone, Commissioner Zuluaga and Chief Wassall.**

Members of the Public and Staff 4

CONSENT AGENDA:

Minutes: Motion- A motion was made by **Commissioner Zuluaga** to approve the meeting minutes for June 11, 2024, Regular Meeting.

Seconded Commissioner Malone
Passed (Unanimous)

Vouchers:

Motion-A motion was made by **Commissioner Zuluaga** to approve vouchers, #18625-18660 in the amount of \$68,513.83 for Monthly Payables.

Seconded: Commissioner Malone.
Passed (Unanimous)

Motion-A motion was made by **Commissioner Zuluaga** to approve vouchers, #18585-18624 in the amount of \$27,781.96 for Q2 Volunteer Pay.

Second: Commissioner Malone.
Passed (Unanimous)

Motion-A motion was made by **Commissioner Zuluaga** to approve voucher, #18579-18579 in the amount of (\$1,789.51).

Second: Commissioner Malone.
Passed (Unanimous)

Correspondence:

Thank You from Johnson Family
Thank You from DPSIC

Chief's Report

Calls: 24 total calls, 4 fire calls, 15 EMS calls, 3 Service Calls, and 2 Mutual Aid Calls, A76, had 9 transports, Oly131 had 3.

Staffing and Recruiting: We have 12 complete applications and 2 EMT's that will be testing for the 10 slots we have for our next academy. They will take a test next Monday and have an

oral board to rank the candidates. The current fire academy is in the middle of testing their Fire Fighter 1. Last week was HazMat, this week is FF1 and live fire practicals. We are in a resting period between the 4th and the start of Salmon Bake. Daytime staffing will be a challenge for the remainder of the month.

Financial Report:

GL Trial Balance cash on hand:	\$559,135.07
Less 07-09-2024 expenses	-\$96,295.79
Deposits (not yet posted)	<u>\$2,701.16</u>
Remaining cash on hand:	\$465,540.44

Reserves: \$857,501.98

Training: We are looking at moving away from Lexipol for our EMS training. It is hard to match what Pierce County wants and what Lexipol has to offer. Lexipol material is not always current and that is a problem for us, especially with our new EMT's. We want them to move forward in their knowledge not backwards.

SS911: Nothing to report directly. At the Chief's meeting the need for a single system radio was still supported by the Chief's. Radio replacement is quickly being moved to the front burner. Still no direct indication of what radio is the flavor of the month, frustrating.

Fleet Status: Engine 76 has been placed back in service. Brakes, a vacuum leak, and a pump test. She is ready for another fire academy. E77 we will try and schedule once HazMat starts in November. U76 had a rear emergency brake problem. Locked up the right rear wheel. Rear brake job and she too is in good shape. Repaired a broken light on top of A76. We backed A76 up a long driveway on a call and missed the low hanging branch. Oil changes for most of the fleet are next up.

Good of the Order: B/C Fitzgerald took time off as a staycation. We had a field day with DNR to get our people the last part of qualifications for their red card. Two of the new people went out with LT Tapia on their first deployment. I attended a command training online seminar. Had a meeting with HAAS. They offer an early warning system alerting other drivers on the road that there is an emergency vehicle nearby. We have this system installed on our new engine. I have ordered one for A76. Construction is ramping up In the Port and we are doing more transports to Tacoma. I thought this would make the drive through the construction areas safer for everyone. The alert comes up on the other driver's car navigation system when we are in a priority mode of transport. Cheap insurance. I was able to attend the graduation of Michael Asahara and Jonathon Burghardt, former Browns Pointers who are now with SE Thruston Fire Authority and Lacey Fire District 3, respectively. Very nice graduation and it was on Father's Day. There were a lot of proud fathers in attendance, great to see. Last was the department's support of Dash Point Day. I have not learned yet, I did the 5K in full gear and a bottle of water. Others supported the run and in the upper parking lot was the BBQ and awards area. We had all our equipment available for inspections and lots of questions, potties were available too.

MSO

The current candidate was not forthright and was not hired.
Brady Congo has shown interest in the position.

PIO

BC Fitzgerald participated in an intersystem activity, a chlorine leak. Incident #24000143 See attached.

Noel also briefed the team on the 'First Due' suite of applications.

Also wanted us to give thought to the Google 'eco system' and various possibilities.

A formal thank-you letter to the Puyallup Tribe was suggested as an additional thank you for the 2023 grant award and the value of the new chemical detection equipment.

Commissioners Report

Commissioner Zuluaga:

Impressed with the 4th of July response and commitment of the Staff and volunteers.

Would be nice to pursue the sales tax exemption on major purchases made by Fire Districts.

Could be a good issue to forward to Ryan Spiller, the WFCA lobbyist.

Commissioner Malone:

Salmon Bake August 3rd and 4th.

BPIC Salmon Bake set-up will be July 29

Looking into how to invest our Reserve dollars through Washington State Local Government Investment Pool (LGIP).

Commissioner Noll:

Four fire districts are consolidating into one: Graham, So Pierce, Orting are merging with Central Pierce. South Pierce may join the consolidation also.

Discussion on contacting the State Auditor's Office for a cyber audit. We are currently looking to upgrade the computer system and an audit would benefit us. Commissioner Noll will reach out to SAO.

Long range planning meeting with the Pierce County Library Executive Director, Gretchen Caserotti scheduled for July 25th.

Pierce County Fire Commissioner picnic is July 25, 6pm at the park in Orting.

St Matthew Church is officially considered to be an 'emergency gathering' site. A walkthrough is needed to access the layout and condition of any emergency supplies that might be there.

OLD BUSINESS:

1. District 13 Update:

Town Center Status-no changes

St Matthews Status -St Matthews is an emergency site.

Projects-47 new homes off Watchtower.

Safety-no changes

2. Rosenbauer Engine Status

No Changes

- 3. Local Govt Investment Pool: Reached out needs follow-up
- 4. Capital Facilities Plan Upgrades: see attached
- 5. Technology Update:
 Will become a monthly topic item. By the end of 2025 we should have a new IT structure.
 Could a meeting with Cybertools be arranged to learn about them?
 We may need to start development of an RFP to document our needs and requirements.
- 6. MRSC Resolution
Motion-A motion was made by **Commissioner Noll** to approve Resolution 24-345 subject of approval from Brian Snure, Attorney.
Seconded: Commissioner Malone.
Passed (Unanimous)

New Business:

- 1. Updated Bid Law Matrix.
 Dollar thresholds changed for each category effective July 1st
- 2. 2024 Financial Outlook:
 See attached.
 Reviewed YTD spend rate and projected funds to be split between projects and for adding to the Reserve fund. Potential projects in 2024 could include Station 76 HVAC / furnace work, Station 76 painting and building maintenance and Station 77 concrete replacement.

Public Comments:

ANNOUNCEMENTS: The next regular meeting will be Tues., August 13, 2024, at 09:00 AM.

ADJOURNMENT: Meeting adjourned at 12:15 pm.

Approved By:

 Chairman Noll

 Commissioner Malone

 Commissioner Zuluaga

 Fire Chief/District Secretary