



Pierce County Fire District 13

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Minutes Board of Fire Commissioners Regular Meeting July 14, 2020

Commissioner Noll called the meeting to order at 9.07 AM and led all in the Pledge of Allegiance.

Roll Call led by Commissioner Noll (by Zoom) to confirm quorum has been met. Present for the meeting: Commissioners Malone (by Zoom) and Zuluaga (by Zoom); and Chief Wassall (by Zoom); and Captain Les Sandstrom (by Zoom).

Members of the Public and Staff: 3

CONSENT AGENDA:

Minutes: *Motion-* A motion was made by **Commissioner Zuluaga** to approve the meeting minutes of June 9, 2020 Regular Meeting.

Seconded Commissioner Malone
Passed (Unanimous)

Vouchers:

Motion-A motion was made by **Commissioner Zuluaga** to approve vouchers #15881-#15926 in the amount of \$13,223.81 for Vol FF quarterly payrolls

Seconded: Commissioner Malone
Passed (Unanimous)

Motion-A motion was made by **Commissioner Malone** to approve vouchers #15927-#15972 in the amount of \$43,110.41 for monthly payables.

Seconded: Commissioner Zuluaga
Passed (Unanimous)

Correspondence:

None

SPECIAL REPORTS AND/OR STANDING COMMITTEES:

Chiefs Report:

. **Calls:** 14 total calls, 0 Fire Calls, 8 EMS and 5 Service Calls.

Staffing and Recruiting: CVA 2020-01 recruits have graduated and are on the line pulling shifts. We had 3 recruits finish and we are getting ready for CVA2020-02 to begin next month.

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Fire_Commissioners_DND\2020_Minutes_DND\7.14.2020_Minutes.doc

We will have 10 recruits in this one. South Pierce, City of Ruston and Riverside Fire & Rescue will make up this next group. If the Governor decides to put us back to Phase 1 then we may need to delay the start. With the new academy we may find ourselves a bit challenged to keep the schedule full, some of our EMT's are testing for a spot.

Financial Report:

GL Trial Balance cash on hand:	486,001.39
Less 7.14.2020 expenses	-(56,334.22)
Deposits (not yet posted)	<u>0.00</u>
Remaining cash on hand:	429,667.17

Reserves: \$ 0.00

Training: We have been continuing do work on getting the fire department ready for both wildland deployments and water rescues. We missed out on our first opportunity for a deployment, we couldn't put 2 on BR76. We will be reviewing our readiness. We have been on several water related calls. The last one, we were called by the Coast Guard directly to see if we could help a 48-foot cruiser. It broke down in the shipping lane. We were able to tow the cruiser to the Dash Point pier where we were able to give the boat a jump.

SS911: I reached out to SouthSound911 and we have a copy of our run card for the different calls. We will need to validate and decipher if the mutual aid is true. I will need to set up a meeting with Tacoma Fire and South King Fire & Rescue and make sure we are on the same page.

Fleet Status: Sadly, I need to report that "old" U76 is no more. We took 16 fire fighters and 1 observer down to Schnitzer Steel and had an extrication class. We had Captain Wagner from East Pierce Fire & Rescue, part of the PXT extrication group take us through some basic extrication training. We had 5 additional cars available to us and from the feedback it was a great success. E77 has gone to West Pierce for her annual inspection. We serviced E76 earlier this year. BR76, R77 and A76 have all had their oil changes so I guess it's time for C77.

Good of the Order: We would like to thank The City of Buckley Fire Department for assisting us with our Fire Fighter1 and HazMat Ops practical testing we did last month. This month Captain Sandstrom and I are helping Buckley with their recruit academy testing. We have several personnel on the department testing to move on to a career department. Captain Sandstrom and I are continuing to receive applications for CVA2020-2. We are testing this week for CVA2020-02. We have had many personnel ask how they can assist in the process. We have good people here. Their collective hearts want to make us better. I don't think we could ask for anything more.

MSO Report; Presented by MSO/LT Lanora Rosenberry:

- We continue to get more EMT only applying for membership. I will be evaluating 4 more this week. Our current number is 16.

- We have a plentiful supply of N95 masks, gloves and surgical masks just received from the PCEOC. We should be in good shape for mask wearing at the station on shifts and during trainings.
- We have implemented a few temporary protocols regarding mask wearing at the station, per the Governor's order. "Masks" in this context are cloth face coverings, or surgical masks not N95s. Circumstances warranting mask use includes:
 1. If there are three or more members at the station at once (not counting Captain Sandstrom or Chief Wassall), masks will be required in the common areas. This includes the classroom, apparatus bay, kitchen, and residence areas.
 2. This will not apply if you are working in an office that is set apart from the common spaces, which includes Chief's office, Captain/Admin office or MSO/Lieutenant's office.
 3. Eating at the station must be achieved with staff 6' apart at all times.
 4. Any rig checks done with multiple members requires the use of masks.
 5. Any travel within apparatus with multiple members will require use of masks.
 6. All visitors will be asked to wear a mask before entering the station.
 7. Masks will be worn when answering the door under all circumstances.
 8. Members will no longer share sleeping quarters during night shifts.
- We are still at Level II PPE for ALL CALLS, and Level III PPE for suspected COVID-19 calls.
- We have had two positive COVID-19 tests among our members. We initiated infectious disease exposure protocols, all those exposed were informed and tested. All members exposed tested negative and had no s/s. Those confirmed positive will not return until free of s/s for 72 hours.
- We have a guest speaker tonight for our OTEP on Environmental Emergencies. Marge Mazie has taught EMS (specializing in wilderness) all over the world, and recently spent two weeks in an ICU serving COVID-19 patients in Queens, NY. We look forward to learning from her tonight via Zoom OTEP.

Commissioners Report:

Commissioner Malone: None

Commissioner Noll: Pierce Co Fire Commissioner meeting set for August and September will be held by Zoom. WFCA annual convention scheduled for Spokane has been cancelled. September Fire Chiefs meeting has been cancelled. Annual planning meeting has been challenging to get together because of Covid-19. We might have to schedule a separate special meeting to discuss annual planning. Or, we can address planning during our monthly meetings in bits and pieces.

Commissioner Zuluaga: Governor Inslee has limited what we can discuss by Zoom. We need to check before we discuss annual planning via Zoom.

Public Information Report-Presented by PIO Scott Watkins

New PCFD#13 Website is almost up and running. We need to add May and June minutes.

OLD BUSINESS:

1. Town Center Project Update: New Sitkin letter sent to developer. We have not come to an agreement with developer on fire response or medical plan. Do we need to contact city officials to be aware of issues that we are having with developer? Commissioner Zuluaga mentioned that we should get estimates on the remodel of Station 77.
2. Covid-19 Impacts on District and Pierce Co: Pierce Co has record number of new cases. Two PCFD#13 Vol FF have tested positive for Covid-19. Other department personnel that worked on June 24, 2020 have been tested and results have comeback negative.

NEW BUSINESS

1. Public Records Policy: The WFCA (via Brian Snure) has provided an updated, comprehensive policy to manage and process public records requests. This meets all requirements referenced by RCW 42.56. A copy has been provided to be reviewed and discussed at the next monthly Fire Commissioner meeting. (August 2020)
2. Washington Survey and Ratings Bureau Report: 2019 report came back and PCFD13 achieved a '3' rating. This decides what protection class for fire insurance premiums. PCFD13 is in the top 10% of departments reviewed. We need to investigate on how to get fuel delivered to trucks if a large incident occurs. Have a contract ready.

PUBLIC COMMENTS:

ANNOUNCEMENTS: The next regular meeting will be Tues., August 11, 2020 at 9:00 AM.

ADJOURNMENT: Meeting adjourned at 10:22 am

Approved By:

Chairman Noll

Commissioner Malone

Commissioner Zuluaga

Fire Chief/District Secretary