



Pierce County Fire District 13

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**Minutes
Board of Fire Commissioners June 11, 2024**

Commissioner Noll called the meeting to order at 9:00 AM and led all in the Pledge of Allegiance.

Roll Call led by **Commissioner Noll** to confirm quorum has been met. Present for the meeting: **Commissioner Malone, Commissioner Zuluaga (via Zoom), and Chief Wassall.**

Members of the Public and Staff 3

CONSENT AGENDA:

Minutes: Motion- A motion was made by **Commissioner Malone** to approve the meeting minutes for May 14, 2024, Regular Meeting.

**Seconded Commissioner Zuluaga
Passed (Unanimous)**

Minutes: Motion- A motion was made by **Commissioner Malone** to approve the meeting minutes for May 14, 2024, Special Meeting.

**Seconded Commissioner Zuluaga
Passed (Unanimous)**

Vouchers:

Motion-A motion was made by **Commissioner Malone** to approve vouchers, #18550-18578 in the amount of \$40,816.08 for Monthly Payables.

**Seconded: Commissioner Zuluaga.
Passed (Unanimous)**

Motion-A motion was made by **Commissioner Malone** to approve vouchers, #18580-18584 in the amount of \$5,489.09 for Additional Payables.

**Second: Commissioner Zuluaga.
Passed (Unanimous)**

Motion-A motion was made by **Commissioner Malone** to approve vouchers, #18579-18579 in the amount of \$8,938.43 for Lease #2559.3.1 ford F250PU

**Second: Commissioner Zuluaga.
Passed (Unanimous)**

Motion-A motion was made by **Commissioner Malone** to approve vouchers, #18579-18579 in the amount of (\$4,536.63) for Monthly Deposits.

**Second: Commissioner Zuluaga.
Passed (Unanimous)**

Correspondence:

Thank You from Lyle Petke

Chief’s Report

Calls: 32 total calls, 4 fire calls, 15 EMS calls, 1 MVA, 9 Service Calls, and 4 Mutual Aid Calls, A76, had 6 transports, Oly131 had 5.

Staffing and Recruiting: We are holding our own for staffing. Daytime can be challenging but nights are steady. We will be sending out invitations to test for the upcoming academy. The instructors wanted invitations sent out to properly gauge the candidate. Are they right fit and do they understand what it will take to complete a fire academy?

Financial Report:

GL Trial Balance cash on hand:	\$602,302.48
Less 06-11-2024 expenses	-\$55,243.60
Deposits (not yet posted)	<u>\$0</u>
Remaining cash on hand:	\$547,058.88

Reserves: \$857,501.98

Training: We have a schedule for the next fire academy written. We are reviewing that information. We have scheduled a date and time for the academy to go to North Bend to get their live fire training and testing completed.

SS911: Nothing to report, there have not been any meetings since my return from the Chief’s Conference. I have reached out to see if other fire departments have decided on which radio they plan to use.

Fleet Status: Engine 76 should be home before the end of the month. Brakes exhaust and vacuum leak have been identified. Once those are addressed, they will perform the annual pump test. The other vehicles are going to need service, but I do not want to send them in until we get E76 back and in-service.

Good of the Order: Lots of meetings, MRSC Conference, Fire Chief’s Conference, CyberTools,, KCDA, Hermanson, Drager, Zoom. Wildland refresher and pre-season meeting. Command Training seminar and a meeting with Haas and their vehicle warning system which will be installed on our new engine. Emails to Attorney Snure, Rosenbauer and Robert Shelly, WA State Treasurer, Auditor and Elections.

MSO

Where are we at on hiring an MSO? Needs to be an EMT.

One individual turned down the position.

Chief Wassall talked to an individual who wanted to become MSO. Not the right fit.

Relationships and liaison with Pierce County staff are important.

PIO

Add formation history about PCFD#13 to the Website.
News and Events could we post the two new pieces of equipment on the Website?

Commissioners Report

Commissioner Zuluaga:

None

Commissioner Malone:

BPIC General Meeting tonight at 6pm.

Salmon Bake meeting following General meeting on 6.11.24.

Bonfire next week.

Looking into how to invest our Reserve dollars through Washington State Local Government Investment Pool (LGIP).

Commissioner Noll:

Attended Pierce County Fire Commissioner meeting, topics from Department of Emergency Management. Jodi Ferguson (their leader) is retiring soon.

Hentschell is now part of Acrisure (National Insurance Broker) and will change their name

Gunshots fired at a Duvall Fire Station; some broken windows resulted

Is St Matthews the local gathering place for emergencies? Commissioner Noll will talk to St Matthews. If it is, the church should be stocked with water and basic first aid.

McNeil Island has a new fire department.

WFCA has contracted with Ryan Spiller to be their lobbyist.

Pierce County Safety Summit 7/16-7/18 at Clover Park Tech. Drill on 7/18.

Met with Chief and BC and rep from Hermanson to hear about their mechanical service and maintenance program and their connection with King County Directors Association for various centralized procurement purchases.

Reviewed key dates and events related to FD 13 district formation. Should we consider a 75th anniversary acknowledgement in 2025?

OLD BUSINESS:

1. District 13 Update:

Town Center Status-no changes

St Matthews Status -no changes

Projects-Private/County-Monahan property back on the market.

Parks-track how many lock outs that we get called on for the next year.

Safety-no changes

2. Rosenbauer Engine Status

Get VIN number when available.

Brian Snure has read the contract.

3. MRSC Resolution, still too many questions on process.

4. SWOT and Strategic Plan Review

Motion-A motion was made by **Commissioner Malone** to approve the 2024 SWOT Report and the Strategic Plan.

Seconded: Commissioner Zuluaga.

Passed (Unanimous)

5. CFP Upgrades are done pending the Chief's revision of inventory numbers. Due to the length, a copy will be emailed so that reviews can take place before the July meeting.

New Business:

1. Dash Point Dash Support
Station 76 will be open.
Will find out during tonight's meeting.
2. Salmon Bake Support
Will find out during tonight's meeting.
3. Major Expenditures for second half of 2024
IT, Concrete, Painting of Sta77
4. PCFD#13 IT Status
Concerns include information safety, security, cybercrime, older hardware, multiple software suites, Microsoft OS support and outside vendor support.
See Attached

Public Comments:

ANNOUNCEMENTS: The next regular meeting will be Tues., July 9, 2024, at 09:00 AM.

ADJOURNMENT: Meeting adjourned at 12:15 pm.

Approved By:

Chairman Noll

Commissioner Malone

Commissioner Zuluaga

Fire Chief/District Secretary