



Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. • Browns Point, WA 98422
(253) 952-4776 • (253) 925-8889
www.piercefir13.org

Minutes Board of Fire Commissioners Regular Meeting June 9, 2020

Commissioner Noll called the meeting to order at 9.10 AM and led all in the Pledge of Allegiance.

Roll Call led by Commissioner Noll (by Zoom) to confirm quorum has been met. Present for the meeting: Commissioners Malone (by Zoom) and Zuluaga (by Zoom); and Chief Wassall (by Zoom); and Captain Les Sandstrom (by Zoom).

Members of the Public and Staff: 7

CONSENT AGENDA:

Minutes:

Motion- A motion was made by **Commissioner Malone** to approve the meeting minutes of 5.12.20 Regular Meeting.

Seconded **Commissioner Zuluaga**

Passed (Unanimous)

Vouchers:

Motion-A motion was made by **Commissioner Zuluaga** to approve vouchers #15846-#15879 in the amount of \$35,219.91 for monthly payables

Seconded: **Commissioner Malone**

Passed (Unanimous)

Motion-A motion was made by **Commissioner Zuluaga** to approve vouchers #15880-#15880 in the amount of \$6,113.92 for Bi-Annual lease for 2559-3-1 F250PU. To balance to BARS to Workday.

Seconded: **Commissioner Malone**

Passed (Unanimous)

Correspondence:

None

SPECIAL REPORTS AND/OR STANDING COMMITTEES:

Chiefs Report:

Calls: 19 total calls, 4 Fire Calls, 6 EMS and 9 Service Calls.

Staffing and Recruiting: CVA 2020-01 recruits have had their live fire day at the “playhouse” in Buckley. All recruits passed and did a very nice job of getting prepared and following directions. Next is getting them ready for their IFSAC testing that will take place later this

month. We are getting together an in-house test group to vet the next academy. The Academy will be starting in August. The schedule is written and if we move to Phase 3, we will be a go. Otherwise, we may start later in the year than planned.

Financial Report:

GL Trial Balance cash on hand:	478,783.04
Less 6.09.2020 expenses	-(41,333.83)
Deposits (not yet posted)	<u>0.00</u>
Remaining cash on hand:	437,449.21

Reserves: \$ 0.00

Training: I sent an e-mail last week that we will be starting our weekly drills. We had several calls that were fire and water related. We have not been working together for a long time and in the name of safety our people we need to get back to work.

We still will not be able to hold our medical drills, because there are just too many of us to be in the classroom for any length of time. The fire fighters are outside doing their thing while the EMT's are in the classroom or bay and getting their work in as well.

We had several calls that were fire and water related.

SS911: Nothing to report currently.

Fleet Status: We made our June payment for Rescue 77 this month, Pierce County made it way too easy. Captain Sandstrom has had several of us working on backing the boat trailer both with and without the boat on the trailer. I am headed to remedial training, still not comfortable, but getting there. Former LT Brumfield has offered to assist us in this training as well. We will start getting the department on the water as soon as they complete their boater class and get their boaters card.

Good of the Order: On a sad note, we lost a long time resident and Hot Footer Ruth Keeler last week. We have Captain Sandstrom and LT Johnson headed to Rescue Systems 1 class next week. Friday we will have the new water heater installed over at Station 76. We have training scheduled to get our new extrication equipment on Engine 76. We will cut up U76 and a few more cars/trucks at Schnitzer Steel. I ordered 2 wrist B/P cuffs for those in the District who cannot tolerate having it taken on their arm.

MSO Report; Presented by MSO/LT Lanora Rosenberry:

At the Chief's request, we started live drills starting 6/2/2020. The EMS training adhered to the protocols distributed by Pierce County EMS 5/15/2020 and was on vehicle extrication. (protocols for training below). We

are planning to conduct OTEP this month virtually again, given the number of people in the department involved. This month's OTEP is head and spine injury due to trauma. We hope to continue with this theme by having a department wide drill next week on Vehicle Extrication.

We continue to get interested EMTs being sent to us from around the area by schools and other fire departments. This speaks well for our EMS training reputation.

We remain COVID-19 free in the district according to reporting sources and are doing well with our stocks of PPE.

Protocols or Training for EMS:



STATE OF WASHINGTON
DEPARTMENT OF HEALTH
Olympia, Washington 98504-7853

May 14, 2020

MPDs, Training Program Directors, and EMS Educators;

Emergency medical services (EMS), an essential sector allied health service may resume to provide in-classroom training and hands-on learning for course completion or ongoing training needs. An EMS training program or EMS service must implement social distancing and follow the guidelines identified in this document.

To conduct in-person initial or ongoing training, psychomotor practice sessions, or examinations the following items related to PPE, safety requirements, sanitation, and health checks must be completed.

1. Instructors and evaluators must use the following PPE and supplies and receive training on their proper use: gloves, masks (surgical or cloth), goggles or face shield, and anti-viral cleaning products.
2. Instructors and evaluators must ensure students have the appropriate face-covering for use during testing or training.
3. Instructors and evaluators must ensure patient actors have the appropriate face-covering for use during testing or training.
4. When testing or training are scheduled, instructors and evaluators will provide expectations for individuals participating in testing or training:
 - Students are not to congregate with each other or staff/instructors.

- Students will be told they cannot report to testing or training if exhibiting symptoms of illness.
- 5. When students arrive, the instructor or evaluators must ask students if they have had any symptoms of illness within the past 72 hours.
- 6. If a student appears to be exhibiting symptoms of an illness at any time during the training or test, the training or test will be terminated and rescheduled as appropriate.
- 7. Social distancing will be observed whenever practical. For example, during and between skill stations.
- 8. Consider use of mannequins in place of patient actors, as appropriate.
- 9. Conduct testing and training, in locations with good ventilation, consider opening the windows or doors to create airflow through the space.
- 10. Instructors and evaluators are responsible for keeping facility surfaces disinfected and having handwashing facilities or sanitizing stations with hand sanitizer or wipes available.
- 11. Instructors and training program directors are responsible to post in areas visible to all staff and students, required hygiene practices and information about how to prevent the spread of COVID-19.

The training program or EMS service responsibilities for conducting in-person teaching sessions or psychomotor examinations:

Create policies that encourage employees to stay home or leave the worksite when feeling sick or when they have been in close contact with a confirmed COVID-19 positive case. If

1. they develop symptoms of acute respiratory illness; they must seek medical attention and inform their employer.
2. Have employees inform their supervisors if they have a sick family member at home with confirmed COVID-19 positive case. If an employee has a family member sick with COVID-19. That employee must follow the isolation/quarantine requirements as established by the Washington State Department of Health.
3. Instruct employees to report to their supervisor if they develop symptoms of COVID-19 (e.g., fever, cough, shortness of breath, fatigue, muscle aches, or new loss of taste or smell). If symptoms develop during a shift, the employee should be immediately sent home.
4. If an employee is confirmed to have COVID-19 infection, employers should inform fellow employees of their possible exposure to COVID-19 in the workplace but maintain confidentiality as required by the Americans with Disabilities Act (ADA). The employer should instruct fellow employees about how to proceed based on the CDC Public Health Recommendations for Community-Related Exposure.

Review the attached waiver.

1. The NREMT Cognitive Exam Eligibility Waiver

- The NREMT cognitive exam eligibility waiver identifies an alternative to the policies for the department approved EMS certification examination eligibility requirements.

The Clinical and Field waiver released on March 6, 2020 is extended until September 30, 2020.

If you have questions, please feel free to reach out.

Kind regards,

Dawn

Dawn E. Felt, NRP, MPA
EMS Education and Training Consultant
Office of Community Health Systems, EMS & Trauma Section
Washington State Department of Health
PO Box 47853
Olympia, WA 98504-7853

Commissioners Report:

Commissioner Malone: BPIC looking at opening when Phase 3 approved. Unknown at what availability or usage that the BPIC will be used for. Also, July 4th parade is cancelled. Thank you to Fire Department personnel on the care for Ruth Keeler.

Commissioner Noll: Covid-19 cases are rising. Phase 2 to start on June 12.

Commissioner Noll attended 2 webinars produced by Snure. Incredible job on their part. Saved money by attending from home. Suggests other personnel to attend by web. We are hoping to have July Commissioners meeting at the Fire Department. Annual Planning meeting to follow if we meet in person.

Commissioner Zuluaga: Find out what it takes to get emails moved to Outlook. Rainier Connect does not have enough storage.

Public Information Report-Presented by PIO Scott Watkins

Presented new Fire Department Website which will be available in July. Currently FF Lambie is taking pictures of personnel and staff to update the Website. Both Commissioner Noll and Zuluaga thanked Scott for pushing forward with the new site.

OLD BUSINESS:

1. Covid-19 Impacts on District-Per Commissioner Noll district has zero Covid-19 exposures. MSO says we are in good shape with PPE. Fire department have clear protocols on handling patient calls during the pandemic.
2. Town Center Project Update: Commissioner Zuluaga has been in discussion with developer. We have received developer plans of project. Response plan needed.
3. Wildland Fire Deployments: Commissioner Noll concerned with Covid-19 and the impact will be if deployed. Chief Wassall stated there has been zero direction or anything official from DNR.

NEW BUSINESS

1. Station Security: Commissioner Noll stated that Ashford/ Elbe Fire Department got robbed. Does PCFD13 need to be concerned? How often do we inventory? Yearly. Medications are locked down and minimal on hand.
2. Fire Department Remodel-Noel Fitzgerald and Wendy presented pictures of suggested update to Station 77.

PUBLIC COMMENTS:

ANNOUNCEMENTS: The next regular meeting will be Tues., July 14, 2020 at 9:00 AM.

ADJOURNMENT: Meeting adjourned at 10:48 am

Approved By:

Chairman Noll

Commissioner Malone

Commissioner Zuluaga

Fire Chief/District Secretary