



Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. • Browns Point, WA 98422
(253) 952-4776 • (253) 925-8889
www.piercefirer13.org

**Minutes
Board of Fire Commissioners Special Meeting
April 9, 2019**

Present: Commissioners Zuluaga, Noll and Malone, Chief McCollum,

Assistant Chief Wassall

Members of the Public and Staff: 5

Commissioner Zuluaga called the meeting to order at 1:00 PM

1. Opening Introduction and Purpose. Commissioner Zuluaga
2. Funding Review and Forecast
 - a. Special guest, James Blumenthal, with Martin, Nelson & Company spoke about the financing options of upgrading a PCFD13 staff vehicle, 2 engines and 1 aid apparatus for the district. He discussed the options of using voter approved bonds, commissioner bonds and borrowing vs a bank loan.
 - b. Commissioner Zuluaga suggested the Fire Commissioners Board moving forward in selecting a financing option for upgrading the vehicles and consider a vote at the May Fire Commissioner's meeting.
 - c. Fire Chief McCollum would like to coordinate with a community group that is willing to advocate for the fire district based on the district goals for upgrading first-line vehicles as mentioned above.

2. Review of the Current Business Plan topic was lead by Commissioner Noll. There are minor changes within the Business Plan regarding additional staffing, upgrading and removal of vehicles from the fleet, and activities within the community. These suggested updates will be edited by Commissioner Malone and sent to the admin for appropriate distribution to the Fire Commissioner Board.

3. Where We Are Now
Facilities.

- a. The roof at Station 76 was leaking and fixed. The district will have a roofing company come in to take a look at the roof.
- b. Painting both building interiors.
- c. The driveway at Station 76 also needs to be looked at in the near future.
- d. Carpeting in both stations is also needed and has been budgeted.

Fleet

- a. The district has identified 3-4 first-line apparatus that need to be upgraded within the next several years: 1 Staff Vehicle, 2 Engines and 1 Aid Unit.

Services Provided

- a. Providing EMS, fire property protection and water rescue will remain our primary focus. The new Medical Services Officer (MSO) position will allow for a better focus on overall EMS supervision, more training, government interface, reporting.

Staffing

1. Succession Plan 2019 – 2023 review led by Commissioner Noll. Each goal was reviewed and seen as continued work in process.
2. 2019-2020 Work Plan review led by Commissioner Noll. No major changes to make at this time.
3. Update SWOT update review led by Commissioner Malone. A few minor changes will be made by Commissioner Malone and sent to the admin for distribution to the Fire Commissioner Board.
 - a. One new challenge is fire academy courses due to other fire departments moving their training to their own fire department to reduce their costs.
 - b. A second challenge is EMS funding.
4. The Annual Call Data for Last 6 Years in Review was led by Commissioner Noll.
5. Commissioner Zuluaga discussed the option for a fire commissioner to vote for a new chairperson or vice chairperson in June of 2019. This will be voted on at the May Fire Commissioner's meeting.
6. Public Comment and Testimony. Commissioner Zuluaga: No public comment. Commissioner Zuluaga thanked all for their input and participation.

Announcements:

The next regular meeting will be Tues., May 14, 2018 at 9:00 AM.

Adjournment: Meeting adjourned at 4:01 PM

Approved By:

Chairman Zuluaga

Commissioner Malone

Commissioner Noll

Fire Chief/District Secretary