



Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. • Browns Point, WA 98422
(253) 952-4776 • (253) 925-8889
www.piercefir13.org

Minutes Board of Fire Commissioners Regular Meeting November 12, 2019

Commissioner Noll called the meeting to order at 9.00 AM and led all in the Pledge of Allegiance.

Roll Call led by Commissioner Noll to confirm quorum has been met. Present for the meeting: Commissioners Malone, Zuluaga, Noll, and Chief Wassall.
Members of the Public and Staff: 12

CONSENT AGENDA:

Minutes:

Motion- A motion was made by Commissioner Zuluaga to approve the meeting minutes of October 8, 2019.

Seconded: Malone

Passed (Unanimous)

Vouchers:

Motion-A motion was made by Commissioner Zuluaga to approve vouchers #15442-15477 in the amount of \$33,080.17 for monthly payables.

Seconded: Malone

Passed (Unanimous)

Motion-A motion was made by Commissioner Malone to approve vouchers #15478 -15478 deposit for \$748.75 credit from vendor Airgas.

Seconded: Zuluaga

Passed (Unanimous)

Motion-A motion was made by Commissioner Zuluaga to approve voucher #15479-15479 in the amount of \$7,000.00 for additional monthly payables.

Seconded: Malone

Passed (Unanimous)

CORRESPONDENCE:

Commissioner Noll received a note from a local neighbor thanking us for the EMS levy facts and explanations.

SPECIAL REPORTS AND /OR STANDING COMMITTEES:

Chief's Report:

Calls: 9 total calls, 1 Fire Calls, 6 EMS and 2 calls for service.

Staffing and Recruiting: CVA 19-01 is progressing, they have taken their HazMat Awareness test and will be completing academy the week of Thanksgiving. They had spent a day at South King County Sta 68 training on live fire, we are going back on the 23rd so they can be evaluated. Their Fire Fighter 1 and HazMat Operations written will be on December 11th and their practical will be on December 14th at West Pierce Station 21. We have several candidates that would like to go to Buckley for fire academy, we are thinking up to 6 possibly.

Financial Report:

GL Trial Balance cash on hand:	284,999.49
Less 11/12/2019 expenses	-(40,080.17)
Deposits (not yet posted)	<u>0</u>
Remaining cash on hand:	244,919.32

Reserves: \$ 128,993.56

Training: This month we have been working on getting our infectious disease plan in place and updating the SOP's and reporting forms. That in turn will evolve into our report writing and a format for most of us who struggle writing reports. We will have a road map to make our reports as complete as possible.

SS911: SouthSound911 is moving ahead with the PulsePoint rollout. They are planning a soft launch for first responders on November 19th and a hard rollout for the public on December 4th. We had SouthSound911 dispatch stop by last week as part of a tour for one of their new employees.

Fleet Status: Engine 77 is back in service. C77 had new tires installed. No idea yet as to the cost of repairs for engine 77, but we did save \$110.00 dollars on the tires for C77. Engine 76 will be in for her annual service this week. Other than a missing reflector and a minor water leak we should be in for a normal service and pump test. Our new truck to replace R77 has been built and was awaiting a rail car to bring her to Washington. The dealer said we can expect delivery mid to the end of this month. I have been in contact with the companies who will assist us in putting the truck into service.

Good of the Order: I made a huge omission in last month's "good of the order". We received a phone call from Brenda, who I believe is the daughter of Beverly Estes, saying she had passed away. We were asked if we could be the Pall Bearers for her funeral. We had 10 personnel at the funeral and presented a Department Challenge coin to the family. I completed my HR class in Seattle, I had no idea of all of what was necessary to ensure that the application is filled out correctly and how such records must be kept. We need to change our interview questions we ask during our oral board and make them more specific to fire fighting

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and EMT related and not so general. Captain Szarko, Lt Fitzgerald and I attended a three-day HazMat Incident Command class. Great instruction from Retired Chief Stohr, everyone got an opportunity to run an incident and they became more involved as we went. We have offered the classroom if he has any other classes.

MSO Report; Presented by MSO/LT Lanora Rosenberry:

Lanora shared a handout with the Commissioners of a new Hazardous Materials and Bloodborne Exposure Packet she had prepared and will be sharing with the volunteers.

Commissioner Report:

Commissioner Malone: Discussed the recent Frontline story on the problems during the evacuation of Paradise, CA, and thought about a catastrophe happening in Browns Point and Dash Point and how Hwy 509 and Marine View drive might affect evacuations.

Commissioner Zuluaga: Presented information on the WFCM Conference at Tulalip Resort, October 2019: Health care committee lobbying efforts, Face to Face WA State prison system printing services, and grants for archiving and records management.

Discussion on hiring Jon Sitkin, Attorney, who has worked with other fire departments impacted by developments. He contacted the attorney Oct. 28, 2019. Telephone conference Nov. 1, 2019. Follow up face to face meeting on Nov. 7, 2019.

Commissioner Noll: Shared a letter from a local resident on their concerns about the new assisted living facility, and its impacts on the Fire Department and possible draw on property owner's taxes to offset it's impact.

ACTION ITEMS:

Thank you letter to residents for EMS Levy Approval on PCFD13 website.

Thank you letter to Dick Collins for his work on the For Committee.

Motion-A motion was made by Commissioner Zuluaga to retain Jon Sitkin, Attorney, for representation with Town Center Development project.

Seconded: Malone

Passed (Unanimous)

Public Information Report-Presented by PIO Nate Cordero

Social Media:

Facebook

1,207 likes and 1,24 following. 263 check-ins.

Posts:

10/15/2019

"CPR, AED & First Aid Community Class"

People Reached: 237 Engagements: 16

Twitter

28 Tweets. 34 Following. 172 Followers.

Posts:

10/15/2019

“CPR, AED & First Aid Community Class”

Impressions: 44 Engagements: 2

Website

Articles posted under News & Events pages:

10/15/2019 – “CPR, AED & First Aid Community Class”

10/10/2019 – “November 5th Election”

Past Community Events:

10/12/2019 – Green Tacoma Day

10/24/2019 – Home Safety, Fall Prevention & Stroke Prevention

10/27/2019 – Trunk or Treat

11/09/2019 – CPR, AED & First Aid Community Class

Upcoming Community Events for the Fire Department:

Community News:

Upcoming Community Events:

11/23/2019 – Live Burn

11/28/2019 – Norpoint Turkey Trot 5K

11/29/2019 – Dash Point Christmas Tree

11/30/2019 – Dash Point Santa

12/09/2019 – Browns Point Carol Ship/Bonfire

12/21/2019 – Dash Point Santa Run

12/22/2019 – Browns Point Santa Run

OLD BUSINESS:

1. Quail Park Update: Informational meeting on Oct 22, 2019 at BPIC on the new assisted living facility: proposed drawings, neighborhood friendly, height restrictions and residents' concerns.

NEW BUSINESS:

1. Shake Alert Early Warning System: Approved for install to Sta 77.
2. EMS Prop 1 Election Results: Over 50% voter turnout from our community. Thank you to everyone involved.
3. Resolution 19-305 Budget Approval 2020
Motion-A motion was made by Commissioner Zuluaga to approve 2020 Budget
Seconded: Malone
Passed (Unanimous)
4. Resolution 19-306 Regular Levy Approval
Motion-A motion was made by Commissioner Zuluaga to approve Regular Levy
Seconded: Malone
Passed (Unanimous)

5. Resolution 19-307 EMS Levy Approval
Motion-A motion was made by Commissioner Malone to approve EMS Levy
 Seconded: Zuluaga
Passed (Unanimous)
6. Billing for EMS calls: Discussed hiring a company to bill insurance companies only for residents (no additional billing to residents). Non-residents would be billed difference between insurance and ambulance bill.
7. State Audit Plan: New audit date the week of Dec.2, 2019.

PUBLIC COMMENTS:

Dave Kovanen shared his support, thoughts and ideas on the Town Center Development. He also thanked the department for the tour that was given to his grandson.

EXECUTIVE SESSION: Commissioners Noll, Malone and Zuluaga adjourned into executive session at 11:35 am to discuss Chief Wassall’s review. Commissioner Noll reconvened the Board meeting at 11:50 am after the executive session completed.

ANNOUNCEMENTS: The next regular meeting will be Tues., December 10, 2019 at 9:00 AM.

ADJOURNMENT: Meeting adjourned at 11:54 am.

Approved By:

 Chairman Noll

 Commissioner Malone

 Commissioner Zuluaga

 Fire Chief/District Secretary