



Pierce County Fire District 13

4815 Wa-Tau-Ga Ave. N.E. • Browns Point, WA 98422
(253) 952-4776 • (253) 925-8889
www.piercefir13.org

Minutes Board of Fire Commissioners December 08, 2020

Commissioner Noll called the meeting to order at 9:08 AM and led all in the Pledge of Allegiance.

Roll Call led by **Commissioner Noll (by Zoom)** to confirm quorum has been met. Present for the meeting: **Commissioners Malone (by Zoom) and Commissioner Zuluaga (by Zoom); and Chief Wassall (by Zoom): Captain Les Sandstrom (by Zoom)**

Members of the Public and Staff: 4

CONSENT AGENDA:

Minutes: Motion- A motion was made by **Commissioner Zuluaga** to approve the meeting minutes of Nov 10, 2020 Regular Meeting.

Seconded Commissioner Malone
Passed (Unanimous)

Vouchers:

Motion-A motion was made by **Commissioner Malone** to approve vouchers #16184-#16225 in the amount of \$62,551.54 for Monthly payables.

Seconded: Commissioner Zuluaga
Passed (Unanimous)

Correspondence:

A Big Thank You to PCFD#13 from Tom Owen. Our Fire Fighters handled an aid call for his 91-year-old neighbor. Every effort was made to help. Great Job!

A Big Thank You from our Local Cub Scouts #308 for helping them build their first aid kits and receive their First Aid Badges. The Cub Scouts gave the department multiple tins of popcorn.

A Big Thank you from Pam for rescuing her dog Hunter at 3:30 am.

SPECIAL REPORTS AND/OR STANDING COMMITTEES:

Chiefs Report:

Calls: 15 Total Calls, 2 Fire Calls, 12 EMS, 1 MVA's, one of the fires and the MVA were mutual aid with Riverside Fire & Rescue.

Staffing and Recruiting: Staffing has remained consistent and we have been able to staff most of our shifts with 3. We are receiving inquiries into our next academy. We are strongly looking at delaying our planned start in February 2021 We will access after the new year and see where Pierce County and the rest of the State regarding Covid-19.

Financial Report:

GL Trial Balance cash on hand:	454,700.03
Less 12.08.2020 expenses	-62,551.54
Deposits (not yet posted)	<u>0.00</u>
Remaining cash on hand:	\$392,148.49

Reserves: \$50,000.00

Training: We have completed the written testing of CVA2020-02 and this weekend we will give them their practical test for Fire Fighter 1 and HazMat Operations. It's a big group and it will be a long weekend, but we have every confidence that this group will be successful in their testing. We continue to hold most of our department training while the crews are on shift and the group drills online. We have had a few members become exposed but only 1 who got sick.

SS911: Nothing to report, other than SouthSound911 is making plans to start moving into their new building in the April/May 2021 timeframe. Until we get better cell service, we will continue to use the radio rather than the Mobile Data Terminal (MDT) that we have in Engine 77 and Battalion 77.

Fleet Status: We had a mutual aid fire with Riverside the other week. We got an opportunity to use our newly purchased hose and nozzles. Vast improvement over the old hose and nozzle. We didn't get beat up too bad from nozzle reaction. E77 got to pump at two thirds of what she would have had to normally. We had to take in R77 for an oil change. We took it into Titus Will Ford to have this service performed. It was the first one and I wanted Ford to look her over and see if there were any issues. They loved the truck.

Good of the Order: Pierce County has continued to provide medical PPE. We picked up a fogger and a sanitizing unit for our masks. This week we should be picking up a UV lamp that will sanitize the patient compartment of the ambulance. We plan to use this same unit to sanitize the bedrooms, common areas, upstairs, classroom, and offices. We have had some changes in our officer staff. Some of the changes were expected Other changes were decided by the officers themselves. We have brought on 2 Lieutenants in training, Caitlyn McKenzie and Keri Dawson to fill 2 of the Lieutenant positions. We will be down to 2 Captains after the first of the year. We will look to see if this position needs to be filled as we move into 2021.

We have had a busy end of the year. I had planned to recap 2020. Recap will now be moved to January meeting. L N Curtis & Sons called yesterday, and they will be getting us a new compressor shipped. We will not have to ship back the current unit. I still don't have a time frame for the new unit to arrive, I'm hoping it will be in route before Christmas. I am hoping that possibly there might be some cost savings but who knows what it's going to cost to ship.

We also would like to thank Riverside Fire & Rescue for allowing us to fill our bottles as we need to.

MSO Report

Chief Wassall will be the interim MSO until position is filled.

(Lieutenant Rosenberry resigned effective 11/13/2020).

In communication with the county (Norma Pancake) and others on the plan on priorities and delivery of administering the Covid19 vaccine.

Commissioner(s) Report:

Noll:

Where do we stand on MSO Replacement?

Contacted Hans Zeiger new Pierce County Council member representing District No. 2.

Can individuals donate to PCFD13 without being a non-profit?

Can we advertise on the vehicles?

Public Information Report-Presented by PIO Scott Watkins

New website is up and running with increased public interest.

157 visits of those 113 are new people.

Commissioner Noll asked that the air quality piece to be removed due to it referencing 2018 status information.

OLD BUSINESS:

1. Internet / Email Service Provider.

Review all communication vendors for bundle pricing or new vendor.

See if Rainier Connect can provide more storage space for emails.

2. Town Center Project

They are considering not adding apartments above facility. Due to limited parking.

Reduction to retail space which will affect yearly revenues.

Coffee shop problems. Drive thru will only hold 4 cars which will pour into parking area.

This parking area is also where truck loading/deliveries are scheduled to work.

Access to sprinkler room for Fire Department is in the same congested area.

3. BLS Transport Billing Engine Replacement Considerations.

4. Browns Point Station Remodel Considerations

Reach out to another Architect. Suggestion Jon Graves will provide a free proposal.

Compare Architects Graves and Lawhead (methodology, costs and process).

Review "Request for Qualifications" from State to ensure Architects are viable.

Discuss with Pierce County any concerns with parking and storm water runoff related to the Browns Point Fire station.

NEW BUSINESS

1. Covid19 Vaccination Planning

Waiting for County guidance on who gets vaccinated and when.

2. dResolution 20-318 2021 Budget Amendment

Motion-A motion was made by **Commissioner Zuluaga** to approve Resolution 20-318 moving \$197,139.00 from Operating Fund to Reserve Fund.

Seconded: Commissioner Malone

Passed (Unanimous)

PUBLIC COMMENTS:

None

ANNOUNCEMENTS: The next regular meeting will be Tues., January 12, 2021 at 9:00 AM.

ADJOURNMENT: Meeting adjourned at 11:37 am.

Approved By:

Chairman Noll

Commissioner Malone

Commissioner Zuluaga

Fire Chief/District Secretary