



## Pierce County Fire District 13

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### Minutes Board of Fire Commissioners Regular Meeting May 12, 2020

**Commissioner Noll** called the meeting to order at 9.04 AM and led all in the Pledge of Allegiance.

Roll Call led by Commissioner Noll (by Zoom) to confirm quorum has been met. Present for the meeting: Commissioners Malone (by Zoom) and Zuluaga (by Zoom); and Chief Wassall (by Zoom); and Captain Les Sandstrom (by Zoom).

Members of the Public and Staff: 7

#### CONSENT AGENDA:

##### Minutes:

***Motion-*** A motion was made by **Commissioner Malone** to approve the meeting minutes of 4.14.2020 Regular Meeting.

***Seconded Commissioner Zuluaga***  
***Passed (Unanimous)***

***Motion-*** A motion was made by **Commissioner Zuluaga** to approve the meeting minutes of 4.28.2020 Special Meeting.

***Seconded Commissioner Malone***  
***Passed (Unanimous)***

##### Vouchers:

***Motion-*** A motion was made by **Commissioner Zuluaga** to approve vouchers #15805-#15844 in the amount of \$47,938.93 for monthly payables

***Seconded: Commissioner Malone***  
***Passed (Unanimous)***

***Motion-*** A motion was made by **Commissioner Zuluaga** to approve deposits #15845 in the amount of \$8,219.85.

***Seconded: Commissioner Malone***  
***Passed (Unanimous)***

#### Correspondence:

**Nancy Stolz** sent a Thank You and Prayers card. Appreciating the Fire Departments work during the Corona Virus.

**Ruston Fire Department** sent a Thank You card for supporting them with the sale of the Aid unit.

**Mike and Janet Hominda** sent a Thank You card for all that the Fire Department does. Also supplied the department with handmade face masks.

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Fire\_Commissioners\_DND\2020\_Minutes\_DND\5.12.2020\_Minutes.doc

**Janet Witter** sent much Thanks for supporting her family in time of need.

## **SPECIAL REPORTS AND/OR STANDING COMMITTEES:**

### **Chiefs Report:**

**Calls:** 19 total calls, 5 Fire Calls, 11 EMS, 2 Service Calls and 1 Mutual Aid.

### **Staffing and Recruiting:**

CVA 2020-01 recruits have finished their book work for Fire Fighter 1 and HazMat Awareness and Operations. These classes were completed on-line using Microsoft Teams. We have since resumed in house training, all of which has been outside and in their 4-person Company's. Other than to use the restroom and the sink to fill their water bottles, we have been working outside on skills. We are continuing to receive both phone and e-mail inquiries for our next academy. We hope to finish this academy by the end of June and start the next in August.

### **Financial Report:**

GL Trial Balance cash on hand:	459,548.08
Less 5.12.2020 expenses	-(47,938.93)
Deposits (not yet posted)	<u>8,219.85</u>
Remaining cash on hand:	419,829.00
Reserves:	\$ 0.00

**Training:** I sent an e-mail to the troops stating that we need to continue to social distance for the time being. Depending on whether we go to Phase 2 of the re-opening would dictate when we could resume Tuesday night drills. We can't afford to get half of the department sick or worse quarantined. MSO Rosenberry along with Josh Wright have again for this month put together another on-line drill and we are checking off everyone's skills when they are here pulling a shift.

**SS911:** Nothing to report currently.

**Fleet Status:** West Pierce Fire & Rescue called and asked if we were still interested in their surplus 2007 Crown Victoria, we were, and we picked her up for \$1,900.00 plus tax. We are having the paint problem on the roof addressed and should have her in service before the end of the month.

**Good of the Order:** We have repainted the lines on the ramps at both Stations. It was becoming unsafe to line up the vehicles. We also repositioned the line in the garage to correctly position Marine77. Station 77 is now part of the Earthquake Early Warning System. The system was installed last week, and the installers start to finish had it ready to go in about 4 hours. We received a phone call to see if we would be interested in leading a parade of Stadium High School seniors graduating class of 2020. We were honored to be asked and yes, we did participate. We sent 4 individuals to CPR instructor school, to help take the load off Cliff, Jack and myself. Finally, but not last, we would like to thank, Janet Hominda who has

twice provided the fire department hand-made masks which we have been able to provide to the citizens of Browns Point and Dash Point who needed one.

***MSO Report; Presented by MSO/LT Lanora Rosenberry:***

Officers and staff complying with new decontamination protocols.

OTEPs are now hybrid of online training along with practical skills performed for evaluators on shifts or with a video sent to the MSO

Staff: we have 13 EMT only now, quite a large increase. Ashley Johnson was accepted to medic school at TCC

We participate in the overall Pierce County Operational Planning meetings that include the WSDOH, T-PCHD, all fire districts, hospitals and private ambulance services. Very helpful to share trending information and all Departments report status of staffing, PPE and call volume (COVID and non).

PPE: We are in pretty good shape. We have received a lot of PPE distributions for the PCEOC including:

- 60 N-95 masks
- 100 gowns
- 6 boxes medium gloves (200 ea.)
- 2 boxes large gloves
- 1 box small gloves
- 4 boxes sanitary wipes

We could still use more HEPA filters or the BVMs and CPAPs, but there have not been any available from any source of which we are aware.

FEMA grant: not really something we can take advantage of; designed to help reimburse departments for purchase of extra PPE. We were not able to find any PPE for purchase, so have relied on distributions from the PCEOC.

***Commissioners Report:***

**Commissioner Malone** giving Thanks to the department in supporting the community.

**Commissioner Noll:**

Discussed the availability of upcoming Snure Webinars.

Suggested we subscribe to Zoom.

Can we get a link for earthquake system?

**Commissioner Zuluaga** appreciated the diligence of Fire Department safety.

***Public Information Report-Presented by PIO Scott Watkins***

384 views which is down 10%.

**Commissioner Noll** stated there are issues with Website. He stressed that it is important that we keep current and accurate information.

**OLD BUSINESS:**

- 1. Town Center Project status  
**Commissioner Zuluaga:**  
 Is in talks with developer.  
 Calculating occupancy is an ongoing issue.  
 Send approved Capital Facilities Plan and Resolution to Jon Sitkin  
 SEPA hearing comments need to be sent by May 20,2020
- 2. Annual Planning Meeting date:  
 July, depending on Governor Inslee’s guidelines due to Corona Virus
- 3. PPE Status:  
 We have been receiving PPE from the EOC. We are in decent shape-Lenora
- 4. Capital Facility Plan Updates:  
 Both Commissioner Malone and Zuluaga agreed with the updates. Resolution 20-313 approved.

**NEW BUSINESS**

- 1. June meeting format  
 By Zoom
- 2. WA State reopen phases  
 We will follow Governor Inslee’s guidelines when we can have our meetings in person.
- 3. Community events 2020  
 Nothing planned to wait for Governor Inslee’s 4 phase plan to be released due to Corona virus.  
 Cancellations: Salmon Bake, Schools

**PUBLIC COMMENTS:**

**ANNOUNCEMENTS:** The next regular meeting will be Tues., June 9, 2020 at 9:00 AM.

**ADJOURNMENT:** Meeting adjourned at 10:35 am

Approved By:

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Chairman Noll

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Commissioner Malone

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Commissioner Zuluaga

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Fire Chief/District Secretary