



Pierce County Fire District 13

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Minutes Board of Fire October 13, 2020

Commissioner Noll called the meeting to order at 9:09 AM and led all in the Pledge of Allegiance.

Roll Call led by **Commissioner Noll (by Zoom)** to confirm quorum has been met. Present for the meeting: **Commissioners Malone (by Zoom) and Commissioner Zuluaga (by Zoom); and Chief Wassall (by Zoom): Captain Les Sandstrom (by Zoom)**

Members of the Public and Staff: 4

CONSENT AGENDA:

Minutes: Motion- A motion was made by **Commissioner Noll** to approve the meeting minutes of September 8, 2020 Regular Meeting.

Seconded Commissioner Malone
Passed (Unanimous)

Vouchers:

Motion-A motion was made by **Commissioner Malone** to approve vouchers #16047-#16142 in the amount of \$63,498.16 for Monthly payables and Vol Qrtly payrolls.

Seconded: Commissioner Zuluaga
Passed (Unanimous)

Motion-A motion was made by **Commissioner Zuluaga** to approve voucher #16143 for a deposit in the amount of \$3,087.00 for Bartholomew Fire-Brush 76

Seconded: Commissioner Malone
Passed (Unanimous)

Correspondence:

Thank you note from East Pierce Fire for mutual aid support at the Graham Fire.

SPECIAL REPORTS AND/OR STANDING COMMITTEES:

Chiefs Report:

Calls: 21 total calls, 3 Fire Calls, 8 EMS, 4 Service Calls and 6 Mutual Aid Fires.

Staffing and Recruiting: Staffing has been much better now that summer is over. Things are becoming more manageable and we are seeing things getting done with the extra staffing. Our intern, Dustin Wright has been a great short-term addition to our department.

We are still planning on a February 2021 Academy. When the career departments make their selections, we can see where we stand going into mid-2021 for additional personnel.

Financial Report:

| | |
|--------------------------------|---------------|
| GL Trial Balance cash on hand: | 233,943.71 |
| Less 10.13.2020 expenses | -63,498.16 |
| Deposits (not yet posted) | <u>300.00</u> |
| Remaining cash on hand: | 170,745.55 |

Reserves: \$50,000.00

Training: We have 21 recruits in academy, and last night they completed the “Combat Challenge”. They worked hard and encouraged each other to complete their tasks. The fire department personnel have been training during their shifts and have been having Zoom meetings on our Tuesday night drills. We have 11 candidates studying to obtain their Fire Instructor 2 certification, me being one of the candidates. We have an additional 3 Chief Officers taking the test and 5 of our Lieutenants.

SS911: Since our meeting last month, there has been nothing more to report currently. There is another Zoom meeting scheduled for the 21st. Not SS911 related, but regarding radio’s, there was an increase to the fees per radio The City of Tacoma is charging. We went from paying \$31.50 this year, to next year paying \$39.25 per radio. The increase to the budget is \$650.00. The yearly amount around 10,400.00, we are budgeting \$12,000.00 for 2021.

Fleet Status: We are for the most part done servicing the fleet for the year. We do however need to make BR76 more visible when we are on a scene. Currently you cannot see any emergency lights from the rear of the truck. We found out the hard way when we were on scene of a 2 car MVA at 2200 hrs. on the Tacoma Narrows Bridge returning from a brush fire. No cost estimate at this time, we are still looking at what lighting options will work best.

Good of the Order: The Chief is taking a few days off this week, it’s our annual getaway with friends and family, I will be back at work Monday. Our new Life Pak 15 is scheduled to go into service on the 20th. I have a call into the Rep to make sure we are good to go. We received our new nozzles we ordered in August, we have heard that the new hose isn’t too far off, and we will be getting all of it in service soon. We ordered our 5 sets of bunker gear, should be here at the end of the year or first part of the new year, Covid-19 will dictate the timing for sure. We are reaching out to the painter and carpet layer to see if we can get the resident area of Station 76 completed. We may need to buy some paint, but the carpet is here and ready to install.

MSO Report; Presented by MSO/LT Lanora Rosenberry:

WEMSIS Report Quality

PCFD13 did well on our report writing this year according to Wemsis’ data quality review. Per the report below, we scored 100% in quarters 2, 3 & 4 of 2019, and 99.9% in quarter 1 and 100% in quarter 2 of 2020.

Our new report writing SOP is certain to have contributed to our success in this area. The average score in our region was between 97-98.2% over the same time period. Two new EMT's only were accepted this month and are in the process of getting through the system. Due to some attrition of members leaving for personal or family reasons, we are currently holding steady with 15 EMT only. OTEP tonight is on OB/GYN Emergencies. Josh Wright will be teaching via Zoom.

Commissioner(s) Report:

Noll:

Fire Comm Webinars \$40 each.
10.09.2020 Support Groups
10.23.2020 Legal Issues
10.26.2020 PTSD
Commissioner's term renewal: Malone 2021, Noll 2023, Zuluaga 2025.
Nov 10 Commissioner Meeting will be Zoom attendance. We will be signing Budget Resolutions for 11.30.2020 deadline.
PC Assessor-Treasurer Mike Lonergan new construction +3M for Browns Point/Dash Point areas.

Malone:

Beach Hazmat spill of hypodermic needles. Metro Parks alerted and will monitor.
PCFD#13 sent Vol FF to BPIC area to help clean up.
Zero BPIC events.
Questionable Christmas Tree this year. Under discussion.

Zuluaga:

Meeting with Tacoma Fire Chief T. Green.
Discussion of remodel of Tacoma Sta 5.
TFD is looking into BLS transport to fill funding gap.
Will that push ambulance companies away from our area?
Do we need back up vehicles?
Funding for station improvements?

Public Information Report-Presented by PIO Scott Watkins

Website 762 visits, 103 new Visitors
68.4% phone search and 42% Facebook

OLD BUSINESS:

1. 2021 Budget Review
Drafting Budget 2021 looks good. Need Resolution for 11.30.2020 deadline.

2. Capital Facility Plan - Review Updates

Commissioner Noll:

Provided a 5-year comparison for all vehicle maintenance and updated all mileage and Vehicle names.

3. Town Center Project / Mitigation Status

Commissioner Zuluaga:

Town Center may not have apartments due to limited parking.
Town Center development is asking for a concession for an additional month before payment is due.

Zero documents have been provided.
Opening date 2022.

NEW BUSINESS

1. Major Equipment / Facility Upgrade Priorities
Looking into the possibility of WA State financing for new equipment and station remodel.

EXECUTIVE SESSION:

Chief Wassall review session started 11.23 am to 11:46 am.

Salary adjustment of +3% effective January 1, 2021

CPI adjustment of +2% effective January 1, 2021

Motion- A motion was made by **Commissioner Noll** to approve **Chief Wassall's** pay increases of +3% Salary and 2% CPI adjustments effective January 1, 2021.

Seconded by Commissioner Malone

Passed (Unanimous)

PUBLIC COMMENTS:

None

ANNOUNCEMENTS: The next regular meeting will be Tues., November 10, 2020 at 9:00 AM.

ADJOURNMENT: Meeting adjourned at 11:50 am.

Approved By:

Chairman Noll

Commissioner Malone

Commissioner Zuluaga

Fire Chief/District Secretary