



Pierce County Fire District 13

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Minutes

Board of Fire Commissioners Special Meeting

June 12, 2018

Present: Commissioners Zuluaga, Noll and Malone, Chief McCollum, Assistant Chief Wassall

Members of the Public and Staff: 2

Commissioner Zuluaga called the meeting to order at 11:44 AM

1. Opening Introduction and Purpose. Commissioner Zuluaga welcomed all and reviewed agenda for purpose of today's annual planning meeting.

2. Town Center Development. Commissioner Zuluaga reviewed the letter we had previously provided to the developer. Developer hasn't asked for any variances. Commissioner Zuluaga shared a draft letter he prepared. The estimate is they would only be contributing 1/8 of our budget in the future yet impacting our calls by 100%. Tacoma Fire is buying 6 compatible engines in the next 6 years. We can piggyback on their contract. We didn't design our current engines; they were part of cancelled orders. Ours have large water tanks and long wheel bases. Changes to the district water supply and turning radius are factors that we would design into an engine today. Industry has changed because building construction has changed. The new development would be 100% sprinkled and include fire zones. We could ask the County for a 2-year moratorium to give us time to study the project if necessary. We would instead like to partner with the developer. Training ground would go away so we will have to do training elsewhere. For personnel we would need to staff 24 hours a day at 4.2 persons. Two additional personnel would be needed. This can be a good avenue for the developer to show the community that this would benefit every citizen in our area. Our request to be needs based. Provide our option in lieu of passing a call per cost onto them. We will prepare a follow up letter and schedule a meeting with them. Commissioners asked we insure the fire marshal and county council are aware of our needs. Prepare draft within a week covering logic & numbers that incorporates our earlier letter. Include station improvements: bay for additional EMS vehicle; office space for paid personnel & apparatus bay space; breakdown of cost; pictures & source of costs. PCFD13 has appraised cost to serve the development. These impacts must be borne by the private business. Existing population shouldn't have to bare the costs we will incur. We want zero impact to our existing residents. Invite Michael Derr to July meeting.

3. Succession Plan. Commissioner Zuluaga: Chief's contract runs out in Dec. He wants to stay as the small unit rep with SS911 and stay involved with Town Center development project.

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Succession plan will be in stages. Chief and the Commissioners will determine how we shift work between the Chief & the Asst. Chief. Chief is comfortable with a new 2-year contract stepping back some next year and 2020 stepping into a different oversight role.

4. **Business Plan Review/Update.** Commissioner Malone. Minor changes made to the current business plan.

5. **Strategic Plan 2019 – 2023.** Commissioner Noll: Recommended a 5-year plan and grid for each area to ensure we keep on track for strategic items. Fleet, succession plan & EMS levy analysis to be included. We need to constantly assess needs vs. plan. Town Center Development to be added, fire engine replacement...research specifications & cost, insurance ratings, wheel base; kitchen & south wall repair, station maintenance. The work plan 2019 will be pulled from the 1st year of the 5-year strategic plan.

6. **2019 Work Plan.** Commissioner Noll: Removed e-mail list collection from goal 1.

7. **SWOT.** Commissioner Malone: Presented a revised grid style version. He suggested we review this with staff, officers first. Possibly one of the potential future paid positions could be for volunteers to move into a paid position. Annexation kept on the threat board as a possible future issue. Procurements added to Opportunities. Volunteer Dept. partners not continuing cooperative academies.

8. **Fleet Analysis.** Commissioner Noll: Shared a suggested grid showing estimated life, replacement cost new & used, replacement options/preliminary plan. We carry 6,247 lbs. of water (3.12 tons) of water on our current fire engines.

9. **Commissioner Rotation.** Commissioner Zuluaga suggested rotating board positions as he has been Chair for many years. WFCA & WSFFA is putting on a barbeque in July & August at BPIC.

9. **Public Comment and Testimony.** Commissioner Zuluaga: No public comment. He thanked all for their input and participation.

Announcements: The next regular meeting will be Tues., July 10, 2018 at 11:50 AM.

Adjournment: Meeting adjourned at 3:29 PM

Approved By:

Chairman Zuluaga

Commissioner Malone

Commissioner Noll

Fire Chief/District Secretary